

MINUTES

Minutes of a meeting of the Corporation's Search Committee Held on Wednesday 14 July 2010 at 2.30pm In The Boardroom, Yeovil College

Members: Tony Allum; Douglas Beazer; *Jacquie Dean; David Gent [Co-opted]; *James Hampton; *Linda Jones [Chair]; Jo Roundell Greene; *Tim Sweeney

In attendance: *Lily Garth

** Indicates actual presence at this meeting*

1. DECLARATION OF MEMBERS' INTERESTS

Noted as none.

2. APOLOGIES AND WELCOMES

Apologies were received from Tony Allum and Jo Roundell Greene.

Jacquie Dean was welcomed to the Committee.

3. MINUTES OF THE MEETING HELD ON 31 MARCH 2010

The Committee AGREED these as a correct record and APPROVED them for website publication. The minutes were signed by the Committee Chair.

4. MATTERS ARISING FROM THE MINUTES

The Committee noted that all MA had been completed except for the ongoing issues relating to:

- Student Governor engagement
- Future recruitment/adverts

These two issues were discussed within the next Agenda item

5. MEMBERSHIP REVIEW

Progress against membership actions was reviewed in the context of the Clerk's current membership charts.

It was AGREED not to recommend the reappointment of the Parent Governor nor the reappointment of the Remuneration Committee Co-Opted Member, both of whose terms of office were drawing to a close (July and September 2010 respectively).

No new recommendations were made on this occasion, but the following additional actions were AGREED:

1. In revising the process for appointing Student Governors, the Clerk, Principal, Head of Learner Support Services and Student Support Officer would ensure that a wider pool of students beyond the Student Council could be recruited from. One student already very active in Equality and Diversity matters was noted as a potential Student Governor with whom the Principal would speak.
2. Issues relating to the potential recruitment of a Governor from the County and/or District Council were debated. The Committee resolved to seek a Member (but not an Officer) to join the Corporation. Cathy Bakewell was noted as a potential candidate whom the Principal would approach.

3. At the moment, no steps would be taken to recruit a new Parent Governor. Instead, a new Independent Governor would be sought, and the Parent Liaison Group would be assured that it could report to the Corporation through the Principal. Carol Haydon was mentioned as a possible candidate.

6. CONFIDENTIAL ITEMS ANNUAL REVIEW 2009/10

It was noted that (other than specific personal references which would be permanently confidential) there were no confidential documents for the Search Committee in 2009/10.

7. SELF-ASSESSMENT, ATTENDANCE STATISTICS, TRAINING AND SKILLS ANNUAL ARRANGEMENTS

The Committee APPROVED the arrangements for these inter-related items as set out in the Clerk's paper which would facilitate clear comparison with the previous year's results. For future years, the Clerk would liaise with the Corporation Chair and Vice Chair, the Audit Committee Chair and the Principal to clarify any updates/improvements to the process ahead.

8. REGISTER OF INTERESTS & ELIGIBILITY 2010/11

The Committee noted that the annual preparation of this item was underway (including a new insurance/liability statement for completeness and efficiency of paperwork).

9. SEARCH COMMITTEE 2010/11 (Meeting dates, work programme and terms of reference)

The Committee RECOMMENDED to Corporation for approval its Work Programme and Terms of Reference (with the removal of specifying how many Corporation/Co-Opted Committee members contribute to the quorum). This recommendation included the following meeting dates:

- **3pm* Wednesday 13 October 2010**
- 5pm Wednesday 16 February 2011
- 3pm* Wednesday 08 June 2011

** or 3.30pm depending on weight of business*

10. ANY OTHER BUSINESS

Noted as none.

Meeting closed at 3.15pm

Approved 13 October 2010