

PUBLIC MINUTES



Minutes of a meeting of the Corporation of Yeovil College Held on Wednesday 29 June 2011 at 3pm In UF15, University Centre Yeovil, Preston Road

Members (17): *Cathy Bakewell; *Douglas Beazer; Will Bevan; *Jacquie Dean;
*Derek Esp; *Dave Gladding; *James Hampton [Principal];
*Carol Haydon; Jonathan Higman; *Linda Jones [Chair];
Jo Roundell Greene; *Scott Roy; *Tim Sweeney [Vice-Chair];
Paul Taylor; *Peter Thomas; *Rob Wood; 1 student governor vacancy
remaining. **[Quorum = 7]**

In attendance: *Paul Bowe [Vice Principal Resources]; *Paula Brown [Head of HR];
*Lily Garth [Clerk]; *Jayne Lewis [Vice Principal Participation,
Development & UCY]; *Cliff Shaw [Vice Principal Learning & Quality];
*Janice Tipper [Head of Finance].

** Indicates actual presence at this meeting*

- 1. APOLOGIES and DECLARATIONS OF INTEREST**

Apologies for absence were **noted** from Jonathan Higman, Jo Roundell Greene and Paul Taylor.

No interests were declared.
- 2. MINUTES OF THE CORPORATION MEETING HELD ON:
08 June 2011**

The Corporation **AGREED** the minutes as a correct record and **APPROVED** the public elements for website publication. They were signed by the Chair.
- 3. MATTERS ARISING FROM THE MINUTES**

The action and query sheet was reviewed and **noted**.
- 4. CHAIR'S REPORT**

The Chair Introduced today's meeting with its specific strategic and budget workshop foci.
- 5. PRINCIPAL'S REPORT**

The Corporation **noted** the Principal's Report, and debated the following matters in detail:
 - Current Strategic Plan (2009/10 to 2011/12) update;
 - Future Strategic Planning (2012/13 to 2014/15);
 - Other Strategic and Policy items.
The approach and outline draft in respect of the 2012/13 to 2014/15 Strategic Plan was **APPROVED**. Specific (confidential)

notes made during the debate will be kept by the Clerk, but not recorded in the formal minutes. These are available to Members on request.

Partnerships and Collaborations

Confidential minutes were recorded separately.

*Paula Brown left the meeting at 5.10pm.
Rob Wood left the meeting at 5.30pm.
James Hampton left the meeting at 5.45pm.*

6. BUDGET WORKSHOP AND 3 YEAR FINANCIAL FORECAST

The Corporation discussed the draft budget and forecast ahead of formal approval at the July meeting. The VP Resources and Head of Finance were praised for the quality of the draft and for its timely dispatch. Members were content with the approach taken and the assumptions as stated in the paper.

7. Other LEGAL, POLICY and REGULATORY MATTERS

Equality and Diversity and Safeguarding
There were no new matters to note on this occasion.

Student Report – the Learner Experience
There were no new matters to note on this occasion.

8. YEOVIL CORPORATION BURSARY FOUNDATION

This item would be noted at the next meeting.

9. RISK MANAGEMENT AND INTERNAL CONTROLS

There were no new risk issues to note on this occasion.

10. ANY OTHER BUSINESS

The Corporation **noted** the College's expectations and plans in respect of tomorrow's anticipated national strike action.

11. DATE OF NEXT MEETING:

Noted as **5pm on Wednesday 13 July 2011.**

The meeting closed at 6.05pm

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APPROVED 13 JULY 2011